

**PVTA
Pioneer
Valley
Transit
Authority**

**Administrative Headquarters
Old North Main St. Firehouse
2808 Main Street
Springfield, MA 01107
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**MINUTES OF PVTA'S
ROUTE COMMITTEE MEETING
May 24, 2017**

1. CALL TO ORDER

The Route Committee meeting of the Pioneer Valley Transit Authority was held on Wednesday, May 24, 2017 at 11:00 A.M. at the PVTA located at 2808 Main Street in Springfield, MA.

PRESENT:

Members: Brian O'Leary, Belchertown; Paul Burns Johnson, Palmer; Nancy Talbot, Ware; Jim Czach, West Springfield; Peter Miller, Westfield;

Others: Carolyn Hart-Lucien, PVTA; Brandy Pelletier, PVTA; Josh Rickman, PVTA; Price Armstrong, PVTA; David Elvin, PVPC; Cole Pouliot, SATCo; Glenn Barrington, UMass;

MEMBERS NOT PRESENT: J.M. Sorrell, Williamsburg;

A quorum being present, Chairman of the Route Committee, Brian O'Leary called the meeting to order at 11:02 A.M.

2. APPROVAL OF MINUTES

Chairman O'Leary asked for a motion from the Route Committee to approve the meeting minutes of November 16, 2016.

Motion: Moved and seconded (Miller/Burns Johnson) to approve the meeting minutes of November 16, 2016.

Chairman O'Leary asked if there was any discussion, hearing none, asked for all those in favor to say aye.

Motion passed by a unanimous vote.

3. BRIEFING ON POTENTIAL FIXED ROUTE SERVICE REDUCTION SCENARIOS TO ADDRESS FY18 SHORTFALL IN STATE CONTRACTING ASSISTANCE.

Josh Rickman, Manager of Planning & Operations, reported on the potential fixed route service reduction scenarios and stated the following:

Mr. Rickman stated that routes that have made it onto this list are not meeting performance measures and are for the worst case scenario if PVTA does not receive any funding. All 46 PVTA bus routes were screened for possible service reductions with respect to the following criteria:

1. Whether or not there is another transit service available for riders in the travel corridor.
2. Whether or not a portion of the route operates outside PVTA’s 24-municipality service area.
3. Whether or not the route is meeting its operational performance standards (passengers per hour or passengers per trip, depending on class of service).
4. Whether or not the route is a “low” priority for future investment according to PVTA’s Route Investment Prioritization Strategy.
5. Whether or not route elimination or reductions would disproportionately affect customers of color and/or low-income riders according to federal Title VI laws and regulations.

From this initial screening, a set of 22 possible service reduction options involving 16 routes were identified. Reductions would need to be implemented on August 27 (September 4th for UMass/Amherst routes) to achieve sufficient savings for the remaining 10 months of FY18.

Reductions on all 16 routes may not be needed, as PVTA continues to pursue other funds to make up the shortfall in FY18 state funds. However, because the availability of these other funds is unknown, it will be necessary for the PVTA Advisory Board to initiate the public hearing process for all the potential service reduction options so that the Board may act upon a subset of them at a future meeting, if necessary.

Route	Potential Service Reduction
M40	Eliminate route
M40	Eliminate Saturday service
P20E	Eliminate route
P20E	Eliminate Saturday service
P21E	Eliminate route
P21E	Eliminate Saturday + Sunday service
39	Eliminate route
39	Eliminate Saturday + Sunday service
46	Eliminate trips to Whately and South Deerfield
G5	Eliminate trips to Enfield CT and south Longmeadow
X98	Eliminate route
Tiger Trol.	Eliminate route
R14E	Eliminate route
R27	Eliminate route
B23	Eliminate Saturday service
R29	Eliminate Saturday + Sunday service
B48	Reduce Saturday frequency from 30 to 60 min
B4	Reduce Weekday early morning trips (3); Saturday early morning trips (2); Sunday evening trips (3)
X90	Reduce early morning trips (2)
X90	Reduce Sunday coverage (no trips north of Memorial Dr)

34 CS	Reduce Weekday Service (no trips after 8PM)
35 CS	Reduce Sat+Sun+Holiday Service (no trips before 5PM)

Paul Burns Johnson stated that he is worried about cutting Route 14e since all the riders are going to work and this is the only option.

Carolyn Hart-Lucien, Interim Administrator, stated given the constraints, these cuts are the most feasible way to balance the budget.

4. COMMITTEE RECOMMENDATION TO ADVISORY BOARD FOR AUTHORIZATION TO HOLD PUBLIC HEARINGS FOR POTENTIAL FIXED ROUTE SERVICE REDUCTIONS

Chairman O’Leary asked for a motion from the Route Committee to recommend to the Advisory Board authorizing PVRTA to hold public hearings on the proposed potential Fixed Route service reductions.

Motion: Moved and seconded (Burns Johnson/Talbot) to recommend to the Advisory Board authorizing PVRTA to hold public hearings on the proposed potential Fixed Route service reductions.

Chairman O’Leary asked if there was any further discussion, hearing none, asked for all those in favor to say aye.

Motion passed unanimously.

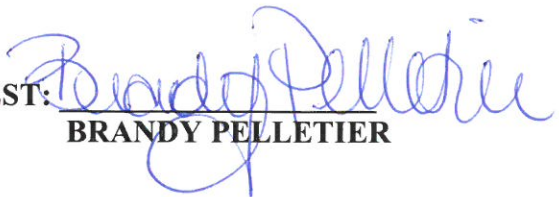
5. OTHER BUSINESS

Chairman O’Leary reported that there is no other business to discuss.

6. ADJOURNMENT

The meeting of the Route Committee adjourned (Burns Johnson/Miller) at 11:22 A.M.

A TRUE RECORD

ATTEST: 
BRANDY PELLETIER

Documents filed with Route Committee Meeting packet:

- Proposed Fixed Route Service Reductions
- November 16, 2016 Route Committee Minutes

Minutes Approved: June 28, 2017

