
**MINUTES OF PVTA'S
ADVISORY BOARD MEETING
August 21, 2019**

The Advisory Board Meeting of the Pioneer Valley Transit Authority was held on Wednesday, August 21, 2019 at the Pioneer Valley Transit Authority Administration Office located at 2808 Main Street in Springfield, MA, at 12:00 P.M.

1. ROLL CALL

	<i>Present (47.96 votes)</i>	<i>Not Present (14.03 votes)</i>
Agawam	Michael Squindo	
Amherst	Douglas Slaughter	
Belchertown	Brian O'Leary	
Chicopee	Steve Huntley	
East Longmeadow	Carolyn Brennan	
Easthampton		Brendan Rogers
Granby		Mark Bail
Hadley		David Moskin
Hampden		Becky Moriarty
Holyoke	Mayor Alex Morse	
Leverett		Peter D'Errico
Longmeadow	Mark Gold	
Ludlow		Brian Mannix
Northampton	Mayor David Narkewicz	
Palmer		Barbara Barry
Pelham		William Martell
South Hadley	Michael Sullivan	
Springfield	Mayor Domenic Sarno	
Sunderland		Sherry Patch
Ware	John Carroll	
West Springfield	Jim Czach	
Westfield	Peter Miller	
Wilbraham		Paula Dubord
Williamsburg	J.M. Sorrell	
ADA Representative	Jennifer Carbery	
Rider Representative		Patrick Burke

A quorum of 31.01 majority vote being present, Chairman of the Advisory Board Mayor Narkewicz called the meeting of PVTA's Advisory Board to order at 12:03 PM; majority vote of 47.96 present.

2. PUBLIC COMMENT

Chairman Mayor Narkewicz opened the floor for public comments. No public comments were made.

3. APPROVAL OF MINUTES

Chairman Mayor Narkewicz asked for a motion from the Advisory Board to approve the meeting minutes from the June 26, 2019 Regular Advisory Board Meeting.

Motion: Moved and seconded (O’Leary/Huntley) to approve the meeting minutes from the June 26, 2019 Regular Advisory Board Meeting.

Chairman Mayor Narkewicz asked if the Board had any discussion. Hearing none; asked all those in favor to say aye.

Motion passed by a unanimous vote.

4. APPROVAL OF 2020 ADVISORY BOARD MEETINGS DATES

Chairman Mayor Narkewicz stated that the 2020 proposed meeting dates are included in your packet and asked for a motion from the Advisory Board to approve the Advisory Board meeting dates for 2020.

1. Wednesday, January 22
2. Wednesday, March 25
3. Wednesday, May 20
4. Wednesday, June 24
5. Wednesday, August 19
6. Wednesday, September 23
7. Wednesday, November 18

Motion: Moved and seconded (Huntley/O’Leary) to approve the Advisory Board meeting dates for 2020.

Chairman Mayor Narkewicz asked if the Board had any discussion. Hearing none; asked all those in favor to say aye.

Motion passed by a unanimous vote.

5. APPROVAL OF POSTPONING SEPTEMBER ADVISORY BOARD MEETING DATE FROM SEPTEMBER 18, 2019 TO SEPTEMBER 25, 2019

Administrator Sheehan stated that in order to approve the Audit in September, we would like to postpone the September meeting date by one week from September 18th to September 25th.

Chairman Mayor Narkewicz asked for a motion from the Advisory Board to approve postponing the September meeting date by one week from September 18th to September 25th.

Motion: Moved and seconded (Gold/O’Leary) to approve postponing the September meeting date by one week from September 18th to September 25th.

Chairman Mayor Narkewicz asked if the Board had any discussion. Hearing none; asked all those in favor to say aye.

Motion passed by a unanimous vote.

6. REPORT OF THE ROUTE COMMITTEE

Chairman of the Route Committee, Brian O’Leary, reported that the Route Committee met prior to today’s Advisory Board meeting. The committee received information on The Loop and PVTA’s requirement of a public hearing for establishment of a new route. Now that the 1-year pilot program for The Loop is coming to an end, the Advisory Board needs to approve The Loop as a route, contingent on MGM funding the route. Additionally, anytime a new route is established, a Title VI Equity Analysis must be completed showing potential disparate impacts and disproportionate burdens.

The committee voted to recommend to the full Board approving holding public hearings for a Title VI Analysis and The Loop as a route. The committee also approved the minutes of January 23, 2019.

7. APPROVAL OF PUBLIC HEARINGS FOR TITLE VI ANALYSIS FOR THE LOOP

Chairman Mayor Narkewicz asked for a motion from the Advisory Board to approve PVTA holding a public hearing for a Title VI Analysis on The Loop.

Motion: Moved and seconded (Sullivan/O’Leary) to approve PVTA holding a public hearing for a Title VI Analysis on The Loop.

Chairman Mayor Narkewicz asked if there was any discussion, hearing none, asked for all those in favor to say aye.

Motion passed by a unanimous vote.

8. APPROVAL OF PUBLIC HEARINGS FOR THE LOOP AS A ROUTE

Chairman Mayor Narkewicz asked for a motion from the Advisory Board to approve PVTA holding a public hearing for The Loop as a route.

Motion: Moved and seconded (Sullivan/O’Leary) to approve PVTA holding a public hearing for The Loop as a route.

Chairman Mayor Narkewicz asked if there was any discussion, hearing none, asked for all those in favor to say aye.

Motion passed by a unanimous vote.

9. ADMINISTRATOR’S REPORT

Administrator Sheehan reported the following:

The Governor signed the FY2020 budget at the end of July. For the RTAs, there is a total budget of \$90.5M that includes a base to be distributed amongst RTAs of \$87M with \$3.5M for discretionary grants. MOUs with performance measures are required but there is no CPI Language. In the distribution of the discretionary funds, priority is to be given to an RTA whose SCA is less than 50 percent of the net cost of service of the RTA and to RTAs that best demonstrate compliance with or commitment to the service decisions, quality of service and environmental sustainability recommendations from the report of the Task Force.

PVTA's FY2020 budget approved by the Advisory Board in May is based on a base of \$87M. The budget is being balanced with the CMAQ funds allocated to PVTA by the Region's MPO for the P21E and the removal of a bus from the capital program. This allows for allocation of those capital funds into the operating line item to ensure PVTA has a balanced budget.

MassDOT and PVTA have agreed to performance measures with goals set for FY20 and for FY21. In some instances, the goals set are aspirational at the request of MassDOT. PVTA staff as well as the operators' staff is committed to meeting the set goals. PVTA signed the MOU on August 14th that includes the following performance targets:

- Ridership
- Customer Service and Satisfaction
- Asset Management
- Financial Performance

Fixed Route ridership has continued to see a decline as the full impacts of the service reductions and fare increases are felt. There has been a cumulative 7.4% decline in ridership year-to-date.

Paratransit ridership continues to see approximately a 10% decline in passengers transported compared to the same time period in FY 2018.

PVTA was awarded funding by MassDOT for three service enhancements. Service on each of these began approximately July 1st. These enhancements included:

1. Expanded express service to the Holyoke Mall via the P20 Express. This service was reduced during the service reduction process for FY2018 but the grant allows PVTA to reinstate the full original service.

The expanded service has resulted in a significant increase in ridership on this route from 1,553 riders in July 2018 to 3,944 in July 2019, an increase of 154%.

2. B7S, the pilot of a new service expansion along State Street between the Raymond Jordan Senior Center and Union Station. This will create an average of 10-minute headways along PVTA's most heavily traveled route, the B7. Ridership for July for the B7S was 6,839 rides.
3. Enhanced service on the G1 to improve on-time performance, which has been impacted by new traffic congestion resulting from the opening of MGM. This service will be used to enhance service and help PVTA reach its goal of 90% on-time performance. Ridership on the G1 showed a 2.4% increase over July 2019, increasing from 65,321 to 66,910 rides.

6. NEW BUSINESS

Chairman Mayor Narkewicz reported that there is no new business to discuss.

7. OLD BUSINESS

Chairman Mayor Narkewicz reported that there is no old business to discuss.

8. ADJOURNMENT

The meeting of the Advisory Board adjourned (O'Leary/Mayor Morse) at 12:44 P.M.

A TRUE RECORD

ATTEST:


BRANDY PELLETIER

Documents filed with Board Meeting packet:

- Regular Advisory Board Minutes of 6-26-19

MINUTES APPROVED: September 25, 2019