

**PVTA
Pioneer
Valley
Transit
Authority**

**Administrative Headquarters
Old North Main St. Firehouse
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**MINUTES OF PVTA'S
PARATRANSIT COMMITTEE MEETING
January 27, 2016**

The Paratransit Committee meeting of the Pioneer Valley Transit Authority was held on Wednesday, September 27, 2016 at the Pioneer Valley Transit Authority Office located at 2808 Main Street in Springfield, MA, at 11:00 A.M.

ATTENDANCE

PRESENT:

Carolyn Brennan, East Longmeadow; Mark Gold, Longmeadow; Paula Dubord, Wilbraham; Brian O'Leary, Belchertown; Marilyn Ishler, South Hadley; Paul Burns, Palmer;

Other's Present: Anthony Wilson, Springfield; Mary MacInnes, PVTA; Josh Rickman, PVTA; Brandy Lamour, PVTA; Price Armstrong, PVTA; Paul Anziano, Hulmes Transportation; David Elvin, PVPC;

NOT PRESENT:

Richard Theroux, Agawam;

A quorum being present, Chairperson of the Paratransit Committee, Carolyn Brennan, called the Paratransit Committee meeting to order at 11:16 A.M.

1. APPROVAL OF MINUTES OF SEPTEMBER 23, 2015

Chairperson Brennan asked for a motion from the Committee to approve the Paratransit meeting minutes held on September 23, 2015.

Motion: Moved and seconded (Ishler/Burns) to approve the minutes of the September 23, 2015 Paratransit Committee Meeting.

Chairperson Brennan asked if there was any discussion, hearing none, asked for all those in favor to say aye.

Motion passed by a majority vote.

2. SENIOR VAN SERVICE

Josh Rickman, Manger of Planning and Operations gave a presentation entitled Senior Van Service Policy regarding a variable cap and discussed the impacts on ADA and stated the following:

Senior Van Service is available to individuals over sixty years of age in all twenty four PVTA member communities from 8:00am to 4:30pm on weekdays. Seniors must call up to seven days in advance to book a trip. Senior Service receives the same service as ADA riders including a twenty minute pick up window, door to door service and shopping bag assistance.

Senior Van Service is not required by the Federal Transit Administration or the state. The FTA requires PVTA to provide service to individuals with mobility impairments that prevent them from accessing the fixed route service. Service must be comparable to fixed route service for origin and destination, hours of service, and cost (no more than two times the fixed route fare) and there cannot be any prioritization of trip purposes (shopping vs. medical).

ADA Regulations: Must not demonstrate any Capacity Constraints that limit the ability of ADA individuals from accessing the service including the following.

- Capping # of ADA trips
- Waiting lists
- Untimely pick ups
- Trip denials
- Excessively long trips

The Paratransit Service cost per vehicle revenue hour in FY15 was \$38.02. FY16 (through December) averages to \$36.85 due to the decrease in fuel prices. The cost per trip in FY15 was \$25.13 which includes labor, insurance, fuel, maintenance, administrative, etc. Increasing vehicle revenue hours would have required an additional \$1.2 Million Dollars in FY15 which PVTA's budget cannot support.

PVTA's on time performance for the previous year has been below our standards. Current OTP is below industry standards (90%).

Capping senior van service would entail identifying the maximum number of senior van service trips that can be completed while maintaining appropriate ADA service delivery standards.

Future alternative methods to improve transportation resources are

- Addressing adult day health transportation
- Donating lift equipped vehicles to municipalities
- Council on aging transportation survey
- Prioritizing specific senior van trips
- Zone analysis

Carolyn Brennan stated that as a consensus of the Board, it would be best if the committee meets again prior to the next Board meeting to discuss further options.

3. OTHER BUSINESS

Chairperson Brennan reported that there was no other business to discuss.

4. ADJOURNMENT

There being no further business, the Paratransit Committee Meeting adjourned (Ishler/Burns) at 11:57 A.M.

A TRUE RECORD

ATTEST:



BRANDY LAMOUR

Documents filed with Paratransit Committee Meeting packet:

- Paratransit Meeting Minutes of September 23, 2015
- Senior Van Service Presentation

Minutes Approved at February 22, 2016 Meeting